

# PharmD Class of 2017

## 4th Year Preparations



### CRITICAL DATES

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#### **Feb. 15, 2016 – Scholarships and Financial Aid**

Please be sure to have your FAFSA completed by February 15, 2016 to be considered for need based scholarships. If you miss this priority deadline, you should still complete the FAFSA at your first opportunity. Applications for college-based scholarships will be due by March 6, 2016. Late submissions will not be accepted. Financial aid will be packaged in mid-April. In order to receive your aid in time for the start May term you must accept your aid by April 18, 2016.

#### **March 29 and 31, 2016 – Professional Photos and Regalia Orders**

Individual photos will be taken for the Class of 2017 composite. Students with last names beginning with A-L will have photos taken on March 29 from 11:15 a.m. - 12:30 p.m. in the Student Lounge. Students with last names beginning with M-Z will have photos taken on March 31 from 11:15 a.m. - 12:30 p.m. in the Student Lounge. Please dress in professional attire from the waist up. We do not plan on having a makeup photo session, so please make every attempt to be there. If you do not have a photo taken, only your name will be listed on the composite photo. Each graduate will receive an electronic copy of his/her individual photo this summer and the class composite after graduation.

OSU Barnes & Noble Bookstore will have representatives at Parks Hall from 11:00 a.m. – 12:30 p.m. outside the Student Lounge to accept regalia orders from Spring 2017 graduates. The order form was in the packet of information in your mailbox. Please do NOT turn the regalia form in to Student Affairs. If you choose not to place your order on the days the representatives are here, you can place your order on your own by contacting OSU Barnes & Noble at 614-247-2000.

#### **May 5, 2017 - Review Day**

A day of activities is planned with a calculations review, lunch with your hooding ceremony speaker, commencement rehearsal, and a law review. Further details will be available in Spring 2017.

#### **May 6, 2017 - Hooding & Awards Ceremony**

Graduates will meet for a group photo at 2:15 p.m. at Browning Amphitheatre (near Mirror Lake). We will then begin the processional through the Oval to Mershon Auditorium where the ceremony will begin at 3:00 p.m. Formal invitations will be mailed to you next year. You are welcome to invite guests and no tickets or RSVPs are required. Dean Mann will plan to formally hood all students, or you can choose to invite a faculty member or preceptor to formally hood you on stage. This is a way to acknowledge someone who has had an impact on you over the past four years. Read the Student Affairs email newsletter *The Friendly Reminder* for a call for such requests during Spring 2017.

#### **May 7, 2017 – University Commencement**

Commencement takes place at Ohio Stadium. Further details will be announced Spring 2017. If you do not plan to attend Commencement (and we hope that you will), please fill out a Commencement Excuse form found on the web site during Spring 2017 to make arrangements to receive your diploma. Forms can then be submitted to Student Affairs.

### TO DO ITEMS AND DEADLINES

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- Commencement Verification Form – March 1, 2016**  
You will see your name as it is currently listed in BuckeyeLink. Your name will appear exactly as it is listed on your diploma. Please review this form, sign it, and return it to Student Affairs. If you want a change, complete the Request for Change of Record form available in Student Affairs or on the web site and submit it to Student Affairs.
- Record of Extracurricular Activities – March 1, 2016**  
Please submit to Student Affairs. The College's Awards Committee chooses award recipients at the end of your fourth year. Students are chosen based on the information provided on this form. This form will also be kept in your permanent file if questioned about your activities.
- Pay Tuition and Fees – University fees are due one week before the semester begins for Autumn and Spring. Please make sure to pay these fees on time to avoid charges.**
- Maintain Contact Info – Deadline: Ongoing**  
It is important that you keep your addresses and phone numbers updated with the university. You may update your contact information online at [www.buckeyelink.osu.edu](http://www.buckeyelink.osu.edu).
- Check Email – Deadline: Ongoing**  
It is critical that you check your university email regularly or you will miss important information. Watch for the Student Affairs email newsletter *The Friendly Reminder* for all updates. Also, please add College of Pharmacy email addresses to your trusted senders list and check your junk mail folder regularly.

□ **Programmatic Surveys – Deadline TBA**

Please complete the two surveys that will be sent to you in April 2017. The first is a graduating student survey from AACCP used to assess your satisfaction with the PharmD program and to assess your perception of your professional competencies as you prepare to graduate. Data collected through this survey will be especially important to accreditation of the Ohio State University PharmD program, which will be reviewed by ACPE in 2017. The second survey you will receive will be a placement survey, collecting information on your post-graduation plans. Both surveys are confidential and only aggregated data will be shared. Your feedback is critical in our educational process, so please take the time to complete these.

□ **Clear All Holds – Ongoing**

Make sure there are no holds on your University accounts (e.g., unpaid traffic or parking fines, financial aid statement, overdue library items, unpaid tuition/fees, financial aid exit counseling, **the financial responsibility statement must be completed every semester**). You must work with the

department responsible for placing the hold to resolve the situation. This information can be found on Buckeye Link. If there are holds on your accounts, you cannot enroll in classes and your diploma will be held by the University. You are responsible for making sure that all holds are cleared from your account.

□ **Financial Aid Exit Counseling – April 2017**

If you have taken federal loans, you must complete the online student financial aid exit counseling session(s) before you graduate. For Federal Direct Loans see <http://www.nslds.ed.gov>. For Health Professionals Student Loans see <http://borrower.ecsi.net>. Failure to complete this will result in a hold on your student records. If you have questions, please contact Kelly Crum.

□ **Register for the Pre-NAPLEX**

It is important that you prepare for the NAPLEX and MPJE examinations. There is a Pre-NAPLEX practice exam offered by NABP. The college will pay the \$55 charge for fourth-year students to take the Pre-NAPLEX exam one time. An email voucher number will be provided to you in May 2016.

## USEFUL INFORMATION

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### Scheduling

The Office of Student Affairs will schedule your courses for you during the year provided you have no holds on your account. If you still need to take electives, you are to schedule those on your own. Read *The Friendly Reminder* email newsletter to learn when your windows open, reminders to pay fees, etc. **Please note: All students must complete the financial responsibility statement for Summer, Fall and Spring or you cannot be registered for classes/rotations.**

### Career Advising

Scheduling appointments may be more difficult during your P4 year since you are not in Parks Hall regularly. Both in-person and Skype appointments can be made to accommodate students on rotation. Be sure to plan ahead in order to devote adequate time to your job/residency search. To schedule an appointment, please contact Leigh Mascolino.

### Parks Hall Lockers

If you'd like a Parks Hall locker for the 2016-2017 academic year, please contact Beth Stiles in August to have one assigned to you.

### NAPLEX and MPJE

The Registration Bulletin for the North American Pharmacist Licensure Examination (NAPLEX) and the Multistate Pharmacy Jurisprudence Examination (MPJE) can be downloaded from the National Association of Boards of Pharmacy (NABP) website at [www.nabp.net](http://www.nabp.net). The Registration Bulletin contains important information about applying for and taking the examinations that should be thoroughly reviewed. Before you can schedule your examination with Pearson VUE, you must first register with NABP and meet the eligibility requirements of the board of pharmacy from which you are seeking licensure. Once the board (or boards) determines your eligibility to take the examination and NABP is notified, Pearson VUE will issue an Authorization to Test (ATT). The ATT includes the dates during which you are eligible to take the examination as well as an authorization number. You may use that ATT to schedule your examination with Pearson VUE. If you have questions concerning eligibility requirements, NABP recommends that you contact the board of pharmacy. Additional information will be sent to you by the College of Pharmacy's Experiential Dept.

## CONTACT INFORMATION

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Office of Student Affairs, 150 Parks Hall, 614-292-5001

**Joe Orozco**, Director of Student Affairs at [orozco.5@osu.edu](mailto:orozco.5@osu.edu)

**Leigh Mascolino**, Program Manager at [mascolino.7@osu.edu](mailto:mascolino.7@osu.edu) – Career Advising

**Julie Miller**, Program Manager at [miller.4325@osu.edu](mailto:miller.4325@osu.edu) – Photos, Regalia, Review Session Day, Hooding Ceremony

**Kelly Crum**, Program Coordinator at [crum.159@osu.edu](mailto:crum.159@osu.edu) – Scholarships, Financial Aid

**Beth Stiles**, College Registrar at [stiles.96@osu.edu](mailto:stiles.96@osu.edu) – Commencement, Lockers, Scheduling